

FINANCIAL STATEMENTS 31ST AUGUST, 2010



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The second year of the implementation of the Strategic Plan 2008-2011

REPORT OF THE IMPLEMENTING AGENCY FOR THE YEAR ENDED 31st August 2010

The Eastern and Southern Africa small scale Farmers' Forum – ESAFF, presents implementation report for the year ended 31st August 2010.

Background information

The Eastern and Southern Africa small scale Farmers' Forum – ESAFF, is a network of grassroots small holder farmers that advocate for policy, practices and attitude transformation that reflects the needs, aspirations, and development of small-scale farmers in eastern and southern Africa. It was established in 2002 after the World Summit of Sustainable Development (WSSD) held in Johannesburg in South Africa. ESAFF is registered in Tanzania under the Non Governmental Organisations Act 2002 of the United Republic of Tanzania number 00NGO/1097. Its headquarters are in Morogoro, Old Mlali Road plot 625 House No 03. To-date ESAFF operates in 12 countries in the eastern and southern Africa region. These member countries are; Tanzania (MVIWATA); Kenya (Kenya Small Scale Farmers Forum – KESSF), Uganda (ESAFF Uganda), Zambia (ESAFF Zambia); Zimbabwe (ZIMSOFF); Lesotho (Lesotho) Small cale Farmers Forum – LESAFF); South Africa (ESAFF South Africa); Malawi (NASFAM); Rwanda (ESAFF Rwanda); Burundi (ESAFF Burundi); Madagascar (CPM) and Seychelles (SeyFA).

The Purpose of ESAFF is to enable small farmers in Eastern and Southern Africa to speak as a united voice so that our issues, concerns and recommendations become an integral part of policies and practices at national, regional/international levels.

ESAFF continued to implement its strategic plan (SP) 2008-2008) for the year 2009/2010 which was funded by Oxfam Novib and Bread for the World. The implementation of the second year of the SP started on 1st September 2009 and ended on 31st August 2010. The support from Oxfam Novib started on September 01st, 2008 and continued from 1st September 2009 while the support by Bread for the Word to ESAFF started in July 2010 and will end in June 2011.

During the reporting period of 2009/2010, ESAFF's activities were in line with the Strategic Plan (SP) of 2008 – 2011. The strategic plan has four (4) key result areas. These result areas are; (i) Organizational development for ESAFF and Organisational Development for ESAFF Member Countries; (ii) Food Security, (iii) Trade and Marketing and,(iv) Gender Youth and HIV/AIDS

In the year 2009/2010 the focus of the implementation based on two key results area namely (i) Organizational Development for ESAFF and ESAFF member countries, and (ii) Food Security advocacy particularly on agriculture budgeting campaign (ABC) activities.

IMPLEMENTING AGENCIES RESPOSIBILITIES

The Eastern and Southern Africa Small Scale Farmers Forum is the implementing agency. It is responsible for keeping proper accounting records, which discloses with reasonable accuracy at any time the financial position of the project in accordance with the Oxfam Novib (ON) and Bread for the World (BftW) guidelines for accounting of grants as well as Tanzanian and International Standards.

AUDITORS

Trion & Company Certified Public Accountants were appointed by the Board of ESAFF in October 2009 and July 2010 respectively to Witt ESAFF's implementation of the strategic plan 2008-2011.

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DATE

COORDINATOR

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Second year of the implementation of the Strategic Plan 2008-2011

ENDORSEMENT BY ESAFF MANAGEMENT

The undersigned endorse Oxfam Novib (ON) and Bread for the World (BftW) contribution to the ESAFF strategic plan between 1st September 2009 to 31st August 2010 that has been used in accordance with stated objectives of the project agreement between OXFAM NOVIB and BREAD FOR THE WORLD on one hand, and the Eastern and Southern Africa Small Scale Farmers Forum (ESAFF) on another hand, in accordance with the approved budget by all parties in 2009 with ON and 2010 with BftW.

Coordinator

Enhancing policy capacity engagement for smallholder farmers in;

Kenya - (Kenya Small Scale Farmers' Forum - KESSFF) * Uganda - (Uganda Small Scale Farmers' Forum - USSAFF) * Zambia - (ESAFF - Zambia) * Lesotho - (Lesotho Small Scale Farmers' Forum - LESSF) * Zimbabwe - (Zimbabwe Movement of Small Organic Farmers' Forum - ZIMSOFF) * Malawi - (National Smallholder Farmers' Movement - NASFAM) * South Africa - (ESAFF - South Africa) * Rwanda - (ESAFF - Rwanda) * Seychelles - (SeyFA) * Madagascar - (CPM) * Tanzania - (National Networks of Small Scale Farmers' Groups in Tanzania - MYIWATA) * Burundi - (ESAFF - Burundi)



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REPORT OF THE AUDITORS TO THE MEMBERS

We have audited the Financial Statements of THE EASTERN AND SOUTHERN AFRICA SMALL SCALE FARMERS' FORUM (ESAFF) set out on pages 4 to 8 in accordance with International Auditing Standards and the generally Approved Auditing Standards. The Statements, which were prepared under the historical cost convention and on the basis of the accounting policies set out on pages 9 to 10, are in agreement with the accounting records. We obtained all the information and explanations that we considered necessary for our audit.

RESPECTIVE RESPONSIBILITIES OF THE EXECUTIVE BOARD AND THE AUDITORS

The Regional Board of THE EASTERN AND SOUTHERN AFRICA SMALL SCALE FARMERS' FORUM (ESAFF) are responsible for the preparation of the Financial Statements that give a true and fair view of the State of Affairs of THE EASTERN AND SOUTHERN AFRICA SMALL SCALE FARMERS' FORUM (ESAFF). In preparing these Financial Statements, the Regional Board confirms that the International Financial Reporting Standards and the generally Accepted Accounting Practices have been selected and applied consistently and reasonable and prudent judgments and estimates have been made. Our responsibility as Auditors is to form an independent opinion, based on our audit on those Statements, and to report our opinion to the Members.

BASIS OF OPINION

We conducted our audit in accordance with approved International Standards on Auditing issued by the International Auditing and Assurance Standards Board (IAASB). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements. An audit includes examination, on test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Programme's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

OPINION

In our opinion, proper Books of Account have been kept and the Financial Statements give a true and fair view of the state of affairs of THE EASTERN AND SOUTHERN AFRICA SMALL SCALE FARMERS' FORUM (ESAFF) as at 31st August, 2010, and of its surpluses and cash flows for the period ended on that date in accordance with the International Financial Reporting Standards.

...., 2010

DAR ES SALAAM

CERTIFIED PUBLIC ACCOUNTANTS

IN PUBLIC PRACTICE

EASTERN AND SOUTHERN AFRICA SMALL SCALE FARMERS' FORUM (ESAFF) STATEMENT FINANCIAL POSITION AS AT 31 AUGUST 2009

		31.08. 2010 TZS	31.08. 2009 TZS
ASSET EMPLOYED	NOTE		
NON CURRENT ASSETS			
PROPERTY, PLANT AND EQUIPMENT	2	16,742,197	16,369,256
		16,742,197	16,369,256
CURRENT ASSETS			
Other Receivables	3	7,974,995	955,075
Receivable Grants		94,000,000	×
Cash and Bank balances	4	(10,147,123)	46,195,164
		91,827,872	47,150,239
TOTAL ASSETS		108,570,069	63,519,495
EQUITY AND LIABILITIES			
EQUITY			
Reserve Fund		5,853,467	5,853,467
Accummulated Surplus		16,500,964	14,406,572
TOTAL EQUITY		22,354,431	20,260,039
CURRENT LIABILITIES			
Other Payables	5	3,620,480	2,500,000
Deffered Grant		82,595,158	40,759,456
		86,215,638	43,259,456
TOTAL EQUITY AND LIABILITIES			
		108,570,069	63,519,495

The Financial Statements were approved by the Executive Board on......2010

CHAIRPERSON

COORDINATOR

STATEMENT OF COMPREHENSIVE INCOME AND ACCUMULATED SURPLUS

	NOTE	31.08. 2010 TZS	31.08. 2009 TZS
INCOME			
Grant from Oxfam Novib	10.0	253,724,800	169,949,250
Deffered Grants		40,759,456	-
Other Income		961,670	5,408,142
		295,445,926	175,357,392
Less: Unused Grant		82,595,158	40,759,456
		212,850,768	134,597,936
Add:Exception income			
Gain in Foreign Exchange		1,567,121	6,516,975
TOTA INCOME		214,417,889	141,114,910
LESS: EXPENDITURE		1,51	
Project expenditure funded by Oxfam Novib	6.0	193,757,811	113,905,022
ESAFF General Expenditure	7.0	807,340	4,862,900
Project expenditure funded by Bread for the World	8.0	9,358,430	
Audit fees and other related expenses		2,500,000	2,500,000
Bank charges		924,358	671,433
Depreciation	2.0	4,975,559	4,768,983
TOTAL EXPENDITURE		212,323,498	126,708,338
SURPLUS FOR THE YEAR		2,094,391	14,406,572
ACCUMULATED SURPLUS AS AT 01.09.2009		14,406,572	0
ACCUMULATED SURPLUS AS AT 31.08.2010		16,500,963	14,406,572

The Financial Statements were approved by the Executive Board on.....

CHAIRPERSON

COORDINATOR

STATEMENT OF CHANGE OF EQUITY FOR THE YEAR ENDED 31 AUGUST 2010

Balance as at 01 September 2009	RESERVE TZS 5,853,467	SURPLUS TZS 14,406,572	TOTAL TZS 20,260,039
Surplus for the year	5	2,094,391	2,094,391
Balance as at 31 August 2010	5,853,467	16,500,963	22,354,430

The Financial Statements were approved by the Executive Board on.....

CHAIRPERSON

COORDINATOR

STATEMENT OF RECEIPTS AND PAYMENTS AS AT 31 AUGUST 2010

			31.08.2010	31.08. 2009
RECEIPTS	OXFAM Novib	Bread for the World	TOTAL	TOTAL
	TZS	TZS	TZS	TZS
Opening Balance	40,759,456	63	40,759,456	0
Receipts from -Oxfam Novib	159,724,800		159,724,800	169,949,250
-Bread for the World		94,000,000	94,000,000	riei.
TOTAL FUND AVAILABLE	200,484,256	94,000,000	294,484,256	169,949,250
LESS:PAYMENTS				
Employment Costs	80,788,507	8,267,930	89,056,437	8
Office Rent	8,500,000		8,500,000	**
Office Equipment	3,569,000		3,569,000	8
Office Utilities/ Operations	10,431,998	1,090,500	11,522,498	740
Professional fees and charges	5,305,000	9	5,305,000	
Accounting Package	2,360,300	9	2,360,300	34
Communication	4,291,500	*	4,291,500	
Partners members fees	347,500	3	347,500	
Establish a functional regional secretariat				77,802,011
Conduct board meeting	22,353,737	*	22,353,737	23,492,918
Develop and maintain a Website	760,200	8	760,200	2,868,650
Training to participate in budget making and review process			·	3,726,220
Participate in agricultural policy making and review process at regional level	2,618,986	(*	2,618,986	2,474,700
Carryout research in trade and marketing in region and identify issues needing				
attention and opportunities		78	y	3,799,250
Support National chapters to address trade and marketing issues		£	¥I	8,824,772
Particiapate in regional and international trade policy process	36	8		6,201,273
Development of fundrising strategy	2,197,650		2,197,650	
Regional Planning Workshop	20,724,541		20,724,541	
Support NFF involvment in Government Planning and Budgeting Process	10,082,650		10,082,650	
Develop and Support NFF to undertake OCAT	10,415,992		10,415,992	3
Support consultations between NFF and Parliament, media on Agriculture	17,783,108		17,783,108	
TOTAL PAYMENTS	202,530,669	9,358,430	211,889,099	129,189,794
PROJECT FUND BALANCE	(2,046,413)	84,641,570	82,595,157	6 40,759,456
		Charles See See See See See See See See See S		

The Financial Statements were approved by the Executive Board on.......2010

CHAIRPERSON

Report of the Auditors' - Page 3

Notes on Pages 9 - 15form part of these financial statements

COORDINATOR

EASTERN AND SOUTHERN AFRICA SMALL SCALE FARMERS' FORUM (ESAFF) STATEMENT OF CASH FLOWS AS AT 31 AUGUST 2010

		31.08. 2010	31.08. 2009
		TZS	TZS
C	CASH FLOWS FROM OPERATING ACTIVITIES		
S	SURPLUS FOR THE YEAR	2,094,392	2,094,391
A	Adjustment for		
	Depreciation	4,975,559	4,975,559
C	OPERATING SURPLUS BEFORE CHANGES		
1	N WORKING CAPITAL ITEMS	7,069,951	7,069,950
li	ncrease in Other Receivables	(7,019,920)	(7,974,995)
- In	ncrease in Payables	1,120,480	3,620,480
li	ncrease in Unused Grant	41,835,701	82,595,158
li	ncrease in Un receipted Grant	(94,000,000)	-
		(58,063,739)	78,240,643
1	NET CASH FLOWS FROM OPERATING ACTIVITIES	(50,993,788)	85,310,593
(CASH FLOWS FROM INVESTING ACTIVITIES		
1	Acquisition of Property, Plant and Equipment	(5,348,500)	(22,831,995)
	NET CASH FLOWS FROM INVESTING ACTIVITIES	(5,348,500)	(22,831,995)
(CASH FLOWS FROM FINANCING ACTIVITIES		
1	ncrease of Reserve Fund		5,853,467
1	NET INCREASE /DECREASE IN CASH & CASH		
	EQUIVALENTS	(56,342,288)	68,332,065
	CASH & CASH EQUIVALENTS AT THE START		300
9	OF THE YEAR	46,195,164	6/1/2
	CASH & CASH EQUIVALENTS AT THE END	3	8 5
(OF THE YEAR	(10,147,124)	46,195,164
		THE THE	OR.
	The Financial Statements were approved by the Executive Board on	2010	
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EASTERN AND SOUTHERN AFRICA SMALL SCALE FARMERS' FORUM (ESAFF) NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST, 2010

PRINCIPAL ACCOUNTING POLICIES

I.I Legal status

The Eastern and Southern Africa small-scale Farmers' Forum – ESAFF, established in 2002 after the World Summit of Sustainable Development (WSSD) held in Johannesburg in South Africa and registered in Tanzania under Non Governmental Organizations Act 2002 of the United Republic of Tanzania.

ESAFF operates in 12 countries in Eastern and Southern Africa through its members namely; Tanzania (National Network of Small Scale Farmers' Groups in Tanzania - MVIWATA), **Kenya** – Kenya Small Scale farmers Forum – (KESSFF), **Uganda** (ESAFF Uganda), **Zambia** – (ESAFF Zambia), **Zimbabwe** – (Zimbabwe Movement of Small Organic Farmers Association, **Lesotho** – Lesotho Small Scale Farmers' Forum, **South Africa** – (ESAFF South Africa), **Malawi** (National Smallholder farmers Movement- NASFAM), **Rwanda** (ESAFF - Rwanda), Burundi (ESAFF-Burundi), Seychelles (SeyFA-Seychelles) and Madagascar (CPM-Madagascar).

Until 31st August 2008 most of the functions of ESAFF were being executed by MVIWATA a hosting national farmer's organization in Tanzania.

The accounts of ESAFF up to 31st August, 2008 were incorporated in the books of MVIWATA. In year 2008/9 being a first year of the operationalisation of its strategic plan 2008-2011, ESAFF maintains own books of accounts and run two bank account in Tanzania shillings and Euro account.

1.2 Basis of Accounting

The Forum's financial statements have been prepared in accordance with International Financial Reporting Standards (IFRS's). The financial statements have been prepared under the historical cost convention.

1.3 Principal Accounting Policies

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NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST, 2010 (continued)

1.3.1 Depreciation of Property, Plant and land, and Equipment

Depreciation of Property, Plant and Equipment is calculated on a straight-line method to reduce the cost/value of each asset to its residual value over its expected useful economic life. The principal annual rates, which applied are as under: -

Category of Property, Plant and Equipment	Annual Rate		
Computer and Accessories	25.0%		
Office Equipment	20.0%		
Office Furniture	12.5%		
Motor Vehicle	25.0%		
Motor Cycles	20.0%		
Land and Building	04.0%		

1.3.2 Foreign currency Transactions

Foreign currency transactions are translated into Tanzanian shillings at the rates of exchange ruling at the date of the transactions. Money assets and liabilities at the year end expressed in foreign currencies are translated into Tanzanian shillings at the rates of exchange ruling at the end of the financial year, the resultant gain/losses on exchange rate transactions are dealt with in the Comprehensive Income Statement.

1.3.3 Unused Grants

Grants received from donor for postponed activities are recorded as deferred liabilities and transferred to income of the period as corresponding the expenditure is incurred into implementation of the postponed activities. This is according to the matching concept.

1.3.4 Reserve Fund

The fund is set for recording the Property, Plant and Equipment (electronic equipment) transferred by MVIWATA to ESAFF from the project winded.

1.3.5 Consolidated Account

ESAFF maintains two separate books of account for each bank account. The financial statement has been prepared after consolidating both accounts to form the organization annual financial statement.

EASTERN AND SOUTHERN AFRICA SMALL SCALE FARMERS' FORUM (ESAFF) NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST, 2010 (continued)

PARTICULARS	COMPUTERS &	OFFICE	OFFICE	TOTAL
	ACCESSORIES	EQUIPMENT	FURNITURE	
	TZS	TZS	TZS	TZS
COST				
AS AT 01.09.2009	17,013,625	491,870	3,632,744	21,138,239
ADDITIONS	5,326,500		22,000	5,348,500
AS AT 31.08.2010	22,340,125	491,870	3,654,744	26,486,739
DEPRECIATION				
AS AT 01.09.2009	4,253,406	61,484	454,093	4,768,983
CHARGE FOR THE YEAR	4,521,680	53,798	400,081	4,975,559
AS AT 31.08.2010	8,775,086	115,282	854,174	9,744,542
NET BOOK VALUE		1,772		
AS AT 31.08.2010	13,565,039	376,588	2,800,570	16,742,197
AS AT 31.08.2009	12,760,219	430,386	3,178,651	16,369,256
Staff			TZS 458,400	TZS 458,400
Others			496,675	496,675
NFF Outstanding Advances			7,019,920	170,073
TOTAL			7,974,995	955,075
4.0 CASH AND BANK BALA	ANCES			
Cash on hand				
Euro account			10,850	200
Tanzanian Shilings			5,030,955	41,494,153
TOTAL			5,127,018	4,701,012
			10,157,973	46,195,164
5.0 OTHER PAYABLES			133	-363
Audit fees and expenses			2,500,000	2,500,000
ESAFF Uganda			1,120,480	

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3,620,480

2,500,000

TOTAL

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST, 2010 (continued)

0.0 PROJECT EXILIBITIONE TO NO BE BY CALALITIES		
Establish a functional regional secretariat		2000
	2010	2009
	TZS	TZS
6.1 SECRETARIAT STAFF		
Employment cost	80,788,507	28,209,456
Transport and travelling cost	- 1	991,535
Boarding and lodging	-	1,701,050
	80,788,507	30,902,041
6.2 OFFICE UTILITIES/OPERATIONS		
Office Rent	8,500,000	7,200,000
Office Equipment	3,569,000	6,460,000
Security	5,220,000	
Office Utility	4,287,640	11,044,975
Bank Charges	924,358	
5. 1 5	22,500,998	24,704,975
	31. 08. 2010 125	31. 08. 2009 1 2 S
6.3 PROFESSIONAL FEES		
External Audit expenses	2,500,000	**
Internal Audit Fees and expenses	2,805,000	-
	5,305,000	•
6.4 OTHER ACCOUNTING PACKAGE EXPENSES	2,360,300	35/ -
6.5 COMMUNICATION		10/10/
Board Communication	2,641,500	£ 5.
HQ Communication	1,650,000	,
The Communication	4,291,500	-
6.6 PARTNERSHIP MEMBERS	347,500	-

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NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST, 2010 (continued)

	2010	2009
	TZS	TZS
5.7 BOARD MEETING COST		4
Air Tickets	8,646,335	3,589,380
Meals and Accommodation	6,802,797	9,332,080
Visa and Inland Travel	3,867,105	-
Facilitator Fees	3,037,500	
Honoraria		7,227,535
Conduct Board meeting	-	23,492,918
	22,353,737	43,641,913
8.8 INFORMATION AND COMMUNICATION SYSTEMS		
Development and maintenance of Website	760,200	2,868,650
Development of fundraising strategy	2,197,650	-
	2,957,850	2,868,650

6.9 REGIONAL PLANNING WORKSHOP

Air Tickets Meals and Accommodation

Visa and Inland Travel

Facilitator Fees

2,519,691	40. N
9,558,900	125
3,607,940	. Š-
5,038,010	,c' -
20,724,541	

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST, 2010 (continued)

6.10 CONSULTANCY SERVICES ORGANISATION POLICY DEVELOPMENT

	2010	2009
	TZS	TZS
Training to participate in budget making and review process	-	2,046,000
Conduct training to leaders of farmers on campaigning advocacy		
and Lobbying	· -	3,726,220
Support NFF involvement in Government Planning and Budgeting		
process	10,082,650	8,824,772
Carryout research in trade and marketing in region and identify	Tarrake 1	- , -
issues needing attention and opportunities		3,799,250
Participate in regional and international trade policy process	-	6,201,273
Develop and Support NFF to undertake OCAT	10,415,992	
Participate in agricultural policy making and review process at		
regional level	2,618,986	2,474,700
Support consultations between NFF and Parliament, Media on		
Agriculture	17,783,108	
	40,900,736	27,072,215
SUB TOTAL	202,530,669	129,189,794
LESS: Property, Plant and Equipment acquired during the year	5,348,500	15,284,772
LESS: Provision for Audit Fees	2,500,000	:#:
LESS: Bank Charges	924,358	-
	193,757,811	113,905,022
	4	\$ 1 E
7 ESAFF GENERAL EXPENDITURE	5.	\$ 8
Travelling cost	42,700	371,960
Communication	12	41,140
Boarding and lodging	÷	4,449,800
Advertising	764,640	
TOTAL	807,340	4,862,900

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NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST, 2010 (continued)

	2010	2009
	TZS	TZS
8.0 PROJECT EXPENDITURE FUNDED BY BREAD FOR THE WO	RLD	
Personnel Costs	8,267,930	0
Office Utility	1,090,500	0
	9,358,430	3.45
9.0 GRANT INCOME		
Oxfam Novib	159,724,800	169,949,250
Bread For The World	94,000,000	
STATE OF THE STATE	253,724,800	169,949,250

