THE EASTERN AND SOUTHERN AFRICAN SMALL SCALE FARMERS'S FORUM (ESAFF) P. O. BOX 1782, MOROGORO, TANZANIA



FINANCIAL STATEMENTS 30TH JUNE, 2012



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REPORT OF THE BOARD OF DIRECTORS

The Board of Directors of EASTERN AND SOUTHERN AFRICA SMALL SCALE FARMERS' FORUM (ESAFF) presents their first report and audited financial statements. This follows commencement of the second ESAFF Strategic Plan 2011-2014. This report and audited financial statements are for the period commencing from September 1st 2011 to June 30th 2012. The report is the first, since establishment of ESAFF, prepared purposely in compliance with the Forum's new financial year which runs from 1st July to 30th June each year. Since 2009, ESAFF had aligned its financial year from 1st September to 31st August in congruence with the contract it had with Oxfam Novib. Nevertheless, to comply with project financing agreement between ESAFF and Oxfam Novib, this report also comprises a audited statement of receipts and expenditure for funds received from Oxfam Novib covering their contractual agreement run from 1st September 2011 to 31st August 2012. ESAFF had contractual agreements with other development partners in the new financial year arrangements. Bread for the World (BftW) had contract with ESAFF which ran from 1st July 2011-31st June 2012. However, the financial report for BftW for the periods of July and August were audited during last financial year exercise Ist September 2010 - 30th August 2011. Other Development Partners were: Trust Africa (EAC Advocacy in Kenya, Uganda and Tanzania), the EU (INSARD Project) as well as Ford Foundation (Land and Markets advocacy in Kenya, Tanzania, Rwanda and Uganda)

1.0 COMPOSITION OF THE BOARD OF DIRECTORS

The directors of the forum who held office during the year and to the date of this report were:-

Mr. Moses Shaha

Ms. Elizabeth Mpofu

Mr. Hakim Baliraine

Mr Richard Rabetrano

Chairperson

Vice chairperson

Secretary General (Uganda)

Treasurer

(Kenya)

(Madagascar)

(Zimbabwe)

2.0 MAIN FUNCTIONS

According to ESAFF Strategic Plan 2011 - 2014 titled "Enhancing capacity of small scale farmers to influence policies for sustainable agriculture and poverty reduction in Eastern and Southern Africa". The strategic plan is focusing to engage in five broad issues that concentrated in creating a mass movement for sustainable agriculture, participation in policy processes, governance and accountability in the agriculture sector. Also ensure participation in campaign, advocacy and lobby, and finally to enhance ESAFF and members institutional strengthened.

3.0 STATEMENT OF BOARD OF DIRECTORS RESPONSIBILITIES

Eastern and Southern Africa Small Scale Farmers' Forum (ESAFF) is implementing partner of the project. Therefore, Board of Directors is responsible to prepared financial statement for each financial year, which gives a time and fair view of the financial state of the organization as at the end of the financial year in terms of the operational result of the organization and projects. It therefore requires the Board of Directors to ensure the keeping of accounting records, which reasonably and accurately disclose the financial position of the organization at the end of each financial year. The Board is also responsible for safeguarding the assets of the organization in compliance with all regulatory and legal requirements and for taking reasonable steps for the prevention, detection of fraud, error and irregularities.

4.0 FINANCIAL PERFORMANCE FOR THE YEAR

The Forum's results are set out in the audited financial report page 4 and indicate that in the financial year 2011/12, the Forum received resources totalling TZS 585,949,656 equivalent to EUR 278,893 from its funders. Another resource came from the own sources which were TZS 5,132,348 equivalent to EUR 2442. The opening cash balance for the financial year 2011/12 was EUR 16,928 equivalent to TZS 39,139,282 which comprise unutilised grant amount to EUR 13,998.8 equal to TZS 29,061,594 carried forward from the previous financial year 2010/11. This in total made available funds to be TZS 620,143,598 (EUR 295,165)

The overall expenditure indicates that during the year amount of TZS 590,626,141 equivalent to EUR 281,116 was spent to meet the planned expenditures which includes general investment, recurrent expenditure and program activities. The donor funded activity expenditures left a balance of TZS 28,846,109 (EUR 14,237) which comprised mainly of funds earmarked for three activities under EU (INSARD) and Bread for the World. Own Funds left a balance of TZS 671,000 (EUR 320). A total balance of TZS. 29,517,109 (EUR 14,049) was carried forward to 2012/2013 financial year.

5.0 AUDITORS

Trion & Company, Certified Public Accountants were appointed auditors of the Forum in April 2011 during the Triennial General Summit of ESAFF.

BY THE ORDER OF BOARD OF DIRECTORS

CHAIRPERSON

DATE SOM

COORDINATOR



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REPORT OF THE AUDITORS TO THE MEMBERS

We have audited the Financial Statements of THE EASTERN AND SOUTHERN AFRICA SMALL SCALE FARMERS' FORUM (ESAFF) set out on pages 4 to 9 in accordance with International Auditing Standards and the generally Approved Auditing Standards. The Statements, which were prepared under the historical cost convention and on the basis of the accounting policies set out on page 8, are in agreement with the accounting records. We obtained all the information and explanations that we considered necessary for our audit.

RESPECTIVE RESPONSIBILITIES OF THE EXECUTIVE BOARD AND THE AUDITORS

The Regional Board of THE EASTERN AND SOUTHERN AFRICA SMALL SCALE FARMERS' FORUM (ESAFF) are responsible for the preparation of the Financial Statements that give a true and fair view of the State of Affairs of THE EASTERN AND SOUTHERN AFRICA SMALL SCALE FARMERS' FORUM (ESAFF). In preparing these Financial Statements, the Regional Board confirms that the International Financial Reporting Standards and the generally Accepted Accounting Practices have been selected and applied consistently and reasonable and prudent judgments and estimates have been made. Our responsibility as Auditors is to form an independent opinion, based on our audit on those Statements, and to report our opinion to the Members.

BASIS OF OPINION

We conducted our audit in accordance with approved international Standards on Auditing issued by the International Auditing and Assurance Standards Board (IAASB). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements. An audit includes examination, on test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Programme's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

OPINION

In our opinion, proper Books of Account have been kept and the Financial Statements give a true and fair view of the state of affairs of THE EASTERN AND SOUTHERN AFRICA SMALL SCALE FARMERS' FORUM (ESAFF) as at 30 June, 2012, and of its Losses and cash flows for the period ended on that date in accordance with the International Financial Reporting Standards.

17 December, 2012 DAR ES SALAAM

CERTIFIED PUBLIC ACCOUNTANTS

IN PUBLIC PRACTICE

FINANCIAL POSITION AS AT 30 JUNE 2012

	NOTE	30.06.2012 10 MONTHS TZS	31.08.2011 12 MONTHS TZS
ASSET EMPLOYED			
NON CURRENT ASSETS PROPERTY, PLANT AND EQUIPMENT	2	22,243,183 22,243,183	30,573,755 30,573,755
CURRENT ASSETS Other Receivables Cash and Bank balances TOTAL ASSETS	3 4	21,204,795 19,904,139 41,108,934 63,352,117	(38,289) 39,139,282 39,100,993 69,674,748
EQUITY AND LIABILITIES EQUITY Reserve Fund Accumulated Surplus / loss TOTAL EQUITY		36,852,779 (4,846,771) 32,006,008	29,839,279 18,317,174 48,156,453
CURRENT LIABILITIES Other Payables Unused Grant TOTAL CURRENT LIABILITIES	5 6	2,500,000 28,846,109 31,346,109	1,471,275 20,047,020 21,518,295
TOTAL EQUITY AND LIABILITIES	<u></u>	63,352,117 COORDIN	69,674,748 NATOR

CHAIRPERSON

DATE

STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2012

	NOTE	30.06.2012 10 MONTHS TZS	31.08.2011 12 MONTHS TZS
INCOME Grants Deffered Grants Own Source	7.0 8.0	585,956,091 29,061,594 6,514,969 621,532,654	279,714,926 82,595,157 4,722,976 367,033,059
Less: Unused Grant	7.0	28,846,109 592,686,545	20,047,019 346,986,040
Add: Exceptional Income Gain/ (Loss) in Foreign Exchange TOTAL INCOME	9.0	(865,703) 591,820,842	11,871,930 358,857,970
Project expenditure funded by Oxfam Novib Project expenditure funded by Bread for the World Project expenditure funded by INSARD Project expenditure funded by TRUST AFRICA Project expenditure funded by FORD FOUNDATION Expenditure funded by ESAFF Depreciation TOTAL EXPENDITURE DEFICIT FOR THE YEAR SURPLUS B/F ACCUMULATED SURPLUS 30.06.2012	10.0 11.0 12.0 13.0 14.0 15.0 2.0	117,407,005 84,525,684 19,833,956 52,693,476 311,705,000 13,475,594 15,344,072 614,984,787 (23,163,945) 18,317,174 (4,846,771)	236,014,811 96,501,715 9,746,537 - 4,624,443 10,154,254 357,041,760 1,816,210 16,500,964 18,317,174

CHAIRPERSON

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COORDINATOR

STATEMENT OF CHANGE OF EQUITY FOR THE YEAR ENDED 31 AUGUST 2011

PARTICULARS	RESERVES	ACCUMULATED SURPLUS	TOTAL
	TZS	TZS	TZS
Balance as at 01.09.2011	29,839,279	18,317,174	48,156,453
Add: Additions of assets acquired from Grants Funds	7,013,500	(23,163,945)	7,013,500 (23,163,945)
Surplus/ (Deficit) for the period Balance as at 30.06.2012	36,852,779	(4,846,771)	32,006,008

CHAIRPERSON

38/11/2012

COORDINATOR

SUMMARY OF RECEIPT AND PAYMENT FOR DONOR FUNDS FOR THE 10 MONTHS PERIOD ENDING 30 JUNE, 2012

	C	ON	BFW	INSARD	TRUST AFRICA	FORD FOUNDATION	TOTAL
	TZS	TZS	TZS	TZS		TZS	TZS
OPENING BALANCE Receipt Fund Available	5,132,348 5,132,348	- 123,009,060 123,009,060	(11,860,145) 102,294,710 90,434,565	7,601,999 29,930,636 37,532,635		311,705,000 311,705,000	29,061,594 591,082,004 620,143,598
LESS: PAYMENT General Investment	1,200,000	1,453,100	4,360,400			-	7,013,500
Recurrent Expenditure Personnel Administration Professional Services		50,465,853 16,964,564 2,674,600 70,105,017	8,537,213 3,245,400				105,345,338 25,501,777 5,920,000 136,767,115
Program Expenditure Strengthering small scale farmers forum capacity to hold states accountable to fulfilling and translating Maputo declaration and CAADP compact for sustainable agriculture and food security in EAC			-		- 51,513,47	76	- 51,513,476
To inlfuence policy decisions on food security and sovereignty at international, sub regional RECs and national levels.		16,956,20	01	-		·	- 16,956,201
To improve small scale farmers capacity on adaptation and mitigation of climate changes through experience sharing			- 2,914,(090	3	*	2,914,090

Enhanced ESAFF region governace through leadership training, as well as monitoring and evaluation activities (statutory sessions and meetings).		22,022,045	29,946,966	-	-	-	51,969,011
To strengthen ESAFF regioal secretariat as a professional efficient and effective and ensuring conducive working environment through: fundraising and staff training		2,948,294	1,656,106		-		4,604,400
Strengthened institutional capability and sustainability of national through media and members experience sharing	2,600,000	937,000	-	, .	-		3,537,000
Enhanced linkages, and partnerships within ESAFF network as well as between ESAFF and likeminded organisations through ICT, membership subscription.	661,000	2,985,348			-		3,646,348
Research, Awareness creation and capacity development for smallholder farmers on land policies and market acess in EAC countries: Uganda,							
Kenya, Tanzania and Rwanda	•		•	-		311,705,000	311,705,000
	3,261,000	45,848,888	34,517,162	40 022 076	51,513,476	311,705,000	446,845,526 590,626,141
·	4,461,000	117,407,005	84,525,684	19,833,976	52,693,476	311,705,000	29,517,457
Balance	671,348	5,602,055	5,908,881	17,698,659	(363,486)	Lings	29,517,457
CHAIRPERSON	,		38/11/	00/2	coc	RDINATOR	
			0 111.				

STATEMENT OF CASH FLOWS AS AT 30 JUNE 2012

STATEMENT		
	30.06.2012 TZS	31.08.2011 TZS
CASH FLOWS FROM OPERATING ACTIVITIES		
SURPLUS / (Deficit) FOR THE YEAR	(23,163,945)	1,816,209
Adjustment for Depreciation	15,344,072	10,154,254
OPERATING SURPLUS BEFORE CHANGES	(7,819,873)	11,970,463
IN WORKING CAPITAL ITEMS	(21,243,084)	8,013,284
Increase in Other Receivables	1,028,728	(2,149,205)
Increase in Payables	8,799,089	(62,548,139)
Increase in Unused Grant	-	94,000,000
Increase in Un receipted Grant	(11,415,267)	37,315,940
NET CASH FLOWS FROM OPERATING ACTIVITIES	(19,235,140)	49,286,403
CASH FLOWS FROM INVESTING ACTIVITIES Acquisition of Property, Plant and Equipment NET CASH FLOWS FROM INVESTING ACTIVITIES	(7,013,500) (7,013,500)	(23,985,812) (23,985,812)
CASH FLOWS FROM FINANCING ACTIVITIES	7,013,500	23,985,812
Increase of Reserve Fund due to Grant used on Acquisition PPE	7,013,500	23,985,812
NET INCREASE/DECREASE IN CASH & CASH	(19,235,140)	49,286,403
CASH & CASH EQUIVALENTS AT THE START OF	39,139,279	(10,147,124)
THE YEAR CASH & CASH EQUIVALENTS AT THE END OF THE YEAR	19,904,139	39,139,279
CHAIRPERSON 3 / 1 / 2 / 2	COORDIN	ATOR

EASTERN AND SOITHERN AFRICA SMALL SCALE FARMERS FORUM (ESAFF) NOTES TO THE ACCOUNTS FOR THE 10 MONTHS PERIOD ENDING 30 JUNE, 2012 PRINCIPAL ACCOUTING POLICIES

1.1 Legal status

The Eastern and Southern Africa small-scale Farmers Forum-ESAFF, established in 2002 after the World Summit of Summit of Sustainable Development WSSD held in Johannesburg in South Africa and registered in Tanzania under Non Governmental Organizations Act 2002 of the United Republic of Tanzania.

ESAFF operates in 12 countries in Eastern and Southern Africa through its members namely, Tanzania (National Network of Small Scale Farmers Groups in Tanzania MVIWATA), Kenya- Kenya Small Scale farmers Forum-(KESSFF), Uganda(ESAFF Uganda), Zambia-(ESAFF Zambia), Zimbabwe-(Zimbabwe Movement of small Organic Farmers Association, Lesotho- (Lesotho small scale Farmers Forum), South Africa-(ESAFF South Africa), Malawi (National smallholder farmers Movement- NASFAM), Rwanda (ESAFF-Burundi), Seychelles (SeyFA-Seychelles)and Burundi (ESAFF-Rwanda), Madagascar (CPM-Madagascar).

Until 31st August 2008 most of the functions of ESAFF were being executed by MVIWATA a hosting national farmer's organization in Tanzania.

The accounts of ESAFF up to 31st August 2008 were incorporated in the books of MVIWATA. In year 2008/9 being a first year of the operational insertion of its strategic plan 2008-2011, ESAFF maintains own books of accounts and mantains two bank account in Tanzania shillings and Euro account.

The Forums financial statements have been prepared in accordance with International 1.2 Basis of Accounting Financial Reporting Standards (IFRSs). The financial statements have been prepared under the historical cost convention.

1.3 Principal Accounting Policies

NOTES TO THE ACCOUNTS FOR THE 10 MONTHS PERIOD ENDING 30 JUNE, 2012 (Continued)

1.3.1 Depreciation of Property, Plant and land Equipment

Depreciation of Property, Plant and Equipment is calculated on a straight-line method to reduce the cost/value of each asset to its residual value over its expected useful economic life. The principal annual rates, which applied are as under:-

1.Fismont	Annual Rate
Category of Property, Plant and Equipment	
Computer and Accessories	00:070
Computer and recover	20.0%
Office Equipment	12.5%
Office Furniture	25.0%
Motor Vehicle	
Motor Cycles	20.0%
Motor Cycles	04.0%
Land and Building	

1.3.2 Foreign currency Transactions

Foreign currency transactions are translated into Tanzania shillings at the rates of exchange ruling at the date of the transactions. Money assets and liabilities at the year end expressed in foreign currencies are translated into Tanzanian shillings at the rates of exchange ruling at the end of the financial year, the resultant gain/losses on exchange rate transactions are dealt with in the comprehensive income statement.

1.3.3 Unused Grants

Grants received from donor for postponed activities are recorded as deferred liabilities and transferred to income of the period as corresponding the expenditure is incurred into implementation of the postponed activities. This is according to the matching concept.

1.3.4 Reserve Fund

The fund is set for recording the Property, Plant and Equipment (electronic equipment) transferred by MVIWATA to ESAFF and capital grant spent for acquisition of non-current assets during the period.

1.3.5 Consolidated Account

ESAFF maintains two separate books of account for each bank account. The financial statement has been prepared after consolidating both accounts to form the organization annual financial statement.

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2012 (Continued)

2.0 PROPERTY, PLANT AND EQUIPMENT

2.0 PROPERTY, PLAI		COMPUTER	OFFICE	OFFICE	TOTAL
PARTICULARS		EQUIPMENT	EQUIPMENT TZS	FURNITURE TZS	TZS
	TZS	TZS	125		
COST As at 01.09.2011 Additions	17,500,000	28,825,937 7,013,500 (4,566,600)	491,870 - -	3,654,744	50,472,551 7,013,500 (4,566,600) 52,919,451
Disposal/ Stolen As at 30.06.2012	17,500,000	31,272,837	491,870	3,654,744	62 ,6 12,
DEPRECIATION As at 01.09.2011		18,374,123 (4,566,600)	213,656	450.043	(4,566,600)
On Disposal Charge of the year As at 30.06.2012	4,375,000 4,375,000	10,413,855 24,221,378	98,374 312,03	4 707 060	0=0 000
NET BOOK VALUE As at 31.06.2012 As at 31.08.2011	13,125,000 17,500,000	7,051,459 10,451,814		0 0 49 77	

NOTES TO THE ACCOUNTS FOR THE10 MONTHS PERIOD ENDING 30.06.2012 (Continued)

		30.06.2012 TZS	31.08.2011 TZS
3.0	OTHER RECEIVABLES		
	Staff	1,094,795	(38,289)
	Unreceived Grants	20,110,000	(22.202)
	,	21,204,795	(38,289)
4.0	CASH AND BANK BALANCES	0.070.000	E00 E10
	Cash in Hand	2,370,300	500,519
	Cash at Bank Euro Account	12,800,136	2,699,526
	Cash at Bank US Dollars Account	2,976,102	05 000 007
	Cash at Bank Tzs Account	1,757,601	35,939,237
		19,904,139	39,139,282
5.0	ACCOUNT PAYABLES		4 474 075
	TRA-PAYE		1,471,275
.4	Audit fee	2,500,000	4 474 075
		2,500,000	1,471,275
6.0	DEFFERED GRANT		(0.044.574)
	Oxfam Novib Grant	5,602,055	(9,014,574)
	Bread for the World Grant	5,908,881	(11,860,145)
	INSARD	17,698,659	7,601,999
	TRUST AFRICA	(363,486)	33,319,740
		28,846,109	20,047,020
7.0	GRANT		000 040 050
	Oxfam Novib	123,010,000	229,046,650
	Bread for the World	102,300,205	47.040.500
	INSARD	29,930,636	17,348,536
	TRUST AFRICA	19,010,250	33,319,740
	FORD Foundation	311,705,000	-
		585,956,091	279,714,926
8.0	OWN SOURCES	0.070.000	4 249 701
	Members Annual Fees and Subscriptions	2,370,300	4,248,701
	Others	4,144,669	474,275
		6,514,969	4,722,976
9.0	GAIN/LOSS ON EXCHANGE RATE		11 071 020
	Gain on Exchange rate	-	11,871,930
			11,871,930

Report of the Auditors' - Page 3

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 JUNE 2012 (Continued)

		30.06.2012 TZS	31.08.2011 TZS
10.0	PROJECT EXPENDITURE Funded by Oxfam Novib General Investment Personnel Costs Recurrent Expenses/Administration Costs Program	1,453,100 70,105,017 45,848,888 117,407,005	88,899,471 15,348,901 131,766,439 236,014,811
	Less: Non-Current Assets Less: Audit fee and bank charges Net Expenditure ,	117,407,005	236,014,811
11.0	PROJECT EXPENDITURE Funded by BftW General Investment Recurrent Expenses/Administration Costs Program	4,360,400 45,648,122 34,517,162 84,525,684	22,492,112 25,334,740 48,674,863 96,501,715
12.0	PROJECT EXPENDITURE Funded by INSARD General Investment Recurrent Expenses/ Administration Costs Program	19,833,956 - 19,833,956	9,006,799 739,738 - 9,746,537
	Less: Non-Current Assets Net Expenditure	19,833,956	9,746,537
13.0	PROJECT EXPENDITURE Funded by FORD FOUNDA General Investment Recurrent Expenses Program	311,705,000 311,705,000	-
14.0	PROJECT EXPENDITURE Funded by TRUST AFRICATION General Investment Recurrent Expenses Program	1,180,000 51,513,476 52,693,476	-
15.0	PROJECT EXPENDITURE Funded by ESAFF G/Fun General Investment Recurrent Expenses Program Net Expenditure Report of the Auditors' - Page	2,600,000 661,000 13,475,594	4,624,443 4,624,443

